

## DELIVERIES TO RESIDENTS IN JACKSON LIVING CENTER

Deliveries to residents in Jackson Living Center will be accepted during the following days and times. Please schedule deliveries accordingly when placing orders so that staff may facilitate timely receipt.

- Items dropped off must be clearly marked with Resident Name, Address, and your name
- Items dropped off outside of the designated times will not be delivered until the following day – this is especially important if you are delivering perishable items as we are unable to provide refrigeration
- Please provide delivery details for professional delivery services at the time order is placed
- Essential Visitors are asked to deliver groceries, gifts, flowers, etc. directly to resident apartment during scheduled visitation.

### CHRISTMAS DAY DELIVERY SCHEDULE: 8:30am-5pm

TYPE	DAY/TIME	LOCATION
Groceries – see note above regarding perishable items	Monday-Sunday, 8:30am-5pm	Drop off at JLC vestibule by reception desk.
Professional Delivery: US Mail, Amazon, UPS, FedEx, etc.	Monday-Sunday	Delivered at JLC vestibule by reception desk
Gifts, flowers, etc.	Monday-Sunday, 8:30am-5pm	Drop of at JLC vestibule by reception desk