

Reference # Applicant Name Interviewer Date Received Time Received
Preference

Office Use only

# Application for Residency Fowler Christian Apartments (FCA) Fowler Christian Apartments II (FCA II) Fowler Christian Apartments III (FCA III)

#### **INSTRUCTIONS:**

Answer all questions on this application. Enter "None" or "N/A" for those questions which do not apply to you, *do not* leave blank. Please use a pen with blue or black ink ONLY. Do NOT use a pencil as written information may wear off the application making it illegible. All adults applying to live at Fowler Christian Apartments MUST complete their own application. Fowler Christian Apartments will only accept applications with all the original signatures of the applicant(s).

## APPLICATIONS WILL NOT BE CONSIDERED UNLESS THEY ARE FULLY COMPLETED. APPLICATIONS ARE NOT ACCEPTED BY FAX OR EMAIL.

#### MAIL OR DELIVER ALL COMPLETED APPLICATIONS TO:

Fowler Christian Apartments Attention: Admissions 105 Juliette Fowler Street Dallas, TX 75214



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#### **APARTMENT CHOICE:**

### PLEASE CHECK THE BOXES OF EACH OPTION BELOW THAT APPLIES TO YOU OR YOUR HOUSEHOLD:

Applicants should check ONLY the addresses below where they desire to live or are willing to live. An applicant(s) may choose one (1) or more options below.

When an applicant's name approaches the top of the waiting list, Fowler Christian Apartments attempts to notify the applicant in writing (time permitting, otherwise by telephone) that it is time to schedule the First Interview meeting. Successful completion of the First Interview is the prerequisite to being screened and information is processed to determine program eligibility. Any applicant who is unable to or choose not to accept two different offers for a First Interview will be removed from the waiting list.

Please note that once your need for housing has been accommodated within any Fowler Christian Apartments property, your name will be removed from all other waiting lists for which you have applied.

FCA 105 Juliette Fowler Street Dallas, TX 75214	FCA II 1280 Abrams Road Dallas, TX 75214	FCA III 5810 East Side Ave. Dallas, TX 75214
☐ One Bedroom (approx. 600 sq. ft.) ☐ Assisted living, One Bedroom (approx. 600 sq. ft.) ☐ Service Enriched Housing, One Bedroom (approx. 600 sq. ft.) ☐ Young Disabled (18 years or older with mobility impairment) One Bedroom (approx. 600 sq. ft.)	☐ One Bedroom (approx. 527 sq. ft.)	☐ One Bedroom (approx. 514 sq. ft.)
Special Features Available In Select Units Mobility Accessible Unit Visual/Hearing Unit	In Select Units Mobility Accessible Unit Visual/Hearing Unit	Special Features Available Mobility Accessible Unit

If you need an apartment with special features designed for those who are physically disabled and require mobility impairment (MI) features in the apartment, please check the box below:

Specia	ı Fea	tures
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Mobility Accessible Unit **
Communication Accessible Unit (Hearing)
Communication Accessible Unit (Visual)
Special Features: Please list below:

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<sup>\*\*</sup> If you marked the box indicating the need for an apartment with special features, designated for those who have a disability related to mobility impairment (MI), the need for this type of unit must be verified with your physician. You MUST sign the top of the **Verification Form of Need for An Accessible Unit**, included with this application. Signing this form will give your physician authorization to complete the form.

#### **HOUSEHOLD INFORMATION**

Applicant Name			
How did you hear about	us?		
Gender	☐ Male ☐ Female ☐ Prefer not to disclose		
Citizenship Status	☐ United States Citizen ☐ Eligible Non-Citizen ☐ Ineligible Non-C	itizen	
What is your relationship to the Head of household?  Current Address	<ul> <li>☐ Head of Household ☐ *Co-head ☐ *Spouse ☐ Child ☐ Other adult</li> <li>☐ Foster adult/child</li> <li>☐ Live-in Aide (live in aides complete a different application and must be approve</li> <li>☐ None of the Above</li> <li>*You may indicate one co-head or one spouse but not both. You are not required t spouse.</li> </ul>		
Address Line 2			
City, State, Zip			
Home Phone			
Cell Phone			
Email address			
Work Phone			
May we contact you at v	vork?	☐ Yes	☐ No
Birth date			
Social Security Number			
You are an ineligible r	ecurity Number, you claim you are exempt because non-citizen		
If the head-of househ	old or co-head/spouse is not 62 or older, do you claim eligibility		
	usehold or co-head/spouse is disabled?	Yes	☐ No
	J.S. Military or are you a veteran of the U.S. Military?	Yes	☐ No
	cent presidentially declared disaster?	Yes	□ No
	ing housing assistance from HUD or a PHA?	Yes	☐ No
•	ed in an institute of higher education?	Yes	☐ No irt-time
If yes  Are you currently using		Yes	□ No
	at you are aware that the owner/agent has implemented a No		
Smoking policy? This n	neans that smoking is prohibited in the unit, on porches and in all indoor and This includes the parking lot, sidewalks, hallways, elevators, etc.	☐ Yes	□No
	your guests and service providers hired by you will abide by the No		
Smoking policy?		☐ Yes	☐ No
	failure to comply with No Smoking policies as described in the	☐ Yes	□No
Have you ever been cor	result in termination of tenancy (eviction)?  nvicted of a crime?	Yes	□ No
•	prinction(s) was a felony, misdemeanor or check both		
boxes if you have been	convicted of both.	Misder	meanor
Are you or is any memb offender or other sex off	<u>er</u> of the household required to register with any state lifetime sex ender registry?	☐ Yes	□No



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			,	
Have you ever been evicted from a federally funde including drug use or failure to report a crime?	ed housing program for a lease violation	☐ Yes	□No	
If yes, when		<u> </u>		
Please indicate each state where you have lived:	This disclosure is mandatory under HUD rules and cr	riminal scre	ening	
will be reviewed in each state listed and via national criminal accurate list will result in the rejection of the application.				
□ AL □ AK □ AZ □ AR □ CA □ CO □ CT	☐ DE ☐ FL ☐ GA ☐ HI ☐ ID ☐ IL ☐ II	N 🔲 IA		
□KS □KY □LA □ME □MD □MA □MI	☐ MN ☐ MS ☐ MO ☐ MT ☐ NE ☐ NV ☐	NH		
□NJ □NM □NY □NC □ND □OH □OK □	OR PARISC SD TN TX	UT		
□ VT □ VA □ WA □ WV □ WI □ WY □ Washin	ington D.C			
Is a live – in attendant required for an elderly, hand	dicapped, or disabled member?	Yes	☐ No	
How many live with you now?				
Will any of these people live in the unit you are ap	pplying for?	☐ Yes	☐ No	
Will anyone else live in the apartment on either a f		☐ Yes	☐ No	
Have you or your spouse/co-applicant ever used of	different names?	☐ Yes	☐ No	
If yes, explain				
Have you or any member of your household ever those listed in this application	used social security numbers different from	☐ Yes	□No	
Have you or your spouse/co-applicant ever been	evicted or otherwise involuntarily removed			
from rental housing due to fraud, non-payment of				
procedures, for rules or other policies or procedure		☐ Yes	□No	
Have you or any member of your household ever				
nonpayment of rent or damages to the apartments	s?	☐ Yes	□No	
Have you ever allowed anyone not listed on your lease as a tenant to move into your apartment?			□No	
Have you or any member of your household ever had your phone or utilities disconnected for				
nonpayment?	, ,	☐ Yes	☐ No	
PREFERENCES: The owner/agent places househole application is received and the household's eligibility preferences indicated below.			of the	
I currently live on this property and am requesting	a new unit.	☐ Yes	☐ No	
I am a victim of a recent presidentially declared dis	saster.	☐ Yes	☐ No	
PLEASE GIVE THREE (3) REFERENCES (OTHER TH	AN FAMILY):			
Reference #1: Name				
Address				
Address				
City, State, Zip				
Phone Number	Phone Number			
Reference #2: Name				
Address				
Address				
City, State, Zip				
Phone Number				



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Reference #3: Name			
Address			
Address			
City, State, Zip			
Phone Number			
RENTAL HISTORY:			
Are you currently homeless? If yes, please sh	kip questions about your current landlord and		
answer questions related to your most recent		☐ Yes	☐ No
(non), (if Yes, continue to the Previous Landlord informa	Is your current landlord the same as the HOH? <i>tion; if No, Complete the Information below)</i>	☐ Yes	☐ No
Current Landlord		_	•
Present Landlord			
Address			
Address			
City, State, Zip			
Contact Name (if known)			
Phone Number			
How long have you lived at this address			
Reason for leaving			
Were you ever asked to allow or participate in scheduled pest control? (Includes roaches, bed by	•	☐ Yes	□No
Do you currently have any outstanding overdu		Yes	□ No
Have you given this landlord notice that you w		☐ Yes	☐ No
Have you been evicted or is this landlord atter with you?	npting to evict you or another person living	☐ Yes	□No
Have you ever been asked to sign a repayment	nt agreement to return money to HUD?	Yes	□No
(If Yes, continue to the next section. If No, complete the	is Previous Landlord #1 the same as the HOH?  Information below)	☐ Yes	□No
Previous Landlord #1			
Address			
Address			
City, State, Zip			
Contact Name (if known)			
Phone Number			
How long did you live at this address			
Reason for leaving			
Were you or any member of your household e	,	☐ Yes	□No
Were you ever asked to allow or participate in scheduled pest control? (Includes roaches hed		☐ Yes	□No



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Did you owe the previous landlord any money when you left or do you currently have any			□No
outstanding balances owed to this landlord?  Have you ever been asked, by this landlord, to sign a repayment agreement to return			
money to HUD?		☐ Yes	☐ No
If you are not the Head-of-Household (HOH), if HOH? (If Yes, continue to the next section. If No, com		☐ Yes	□No
Previous Landlord #2			
Address			
Address			
City, State, Zip			
Contact Name (if known)			
Phone Number			
How long did you live at this address			
Reason for leaving			
Were you or any member of your household e	victed from this property?	☐ Yes	□No
Were you ever asked to allow or participate in extermination of pests other than regularly scheduled pest control? (Includes roaches, bed bugs, rodents, etc.)			□No
Did you owe the previous landlord any money when you left or do you currently have any outstanding balances owed to this landlord?			□No
money to HOD?			□No
If you are not the Head-of-Household (HOH), i HOH? (If Yes, continue to the next section. If		☐ Yes	□No
Previous Landlord #3	,,		
Address			
Address			
City, State, Zip			
Contact Name (if known)			
Phone Number			
How long did you live at this address			
Reason for leaving			
Were you or any member of your household e	victed from this property?	Yes	□No
Were you ever asked to allow or participate in scheduled pest control? (Includes roaches, bed by	igs, rodents, etc.)	☐ Yes	□No
outstanding balances owed to this landlord?			□No
Have you ever been asked, by this landlord, to sign a repayment agreement to return money to HUD?			□No



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**UTILITY PROVIDERS**: You may not live in the unit unless you can establish utilities in the unit. ☐ Yes □No Do you have any overdue/outstanding balances owed to any utility provider? ☐ Yes □ No Will you be able to establish Electric utilities in your new unit? Do you receive any assistance to pay your utility bills? ☐ Yes □No Is assistance provided under the HHS Low-Income Home Energy Assistance Program (LEAP)? ☐ No  $\neg$  NA Yes If no, the monthly amount you receive to assist with your utility bills. □NA \$ or PETS & ASSISTANCE/COMPANION ANIMALS: Please review the property pet/assistance animal rules. The presence of any animal must be approved **before** housing the animal in the unit. Yes □ No Do you plan to house an animal in the unit? Is this animal required to live in the unit to alleviate the symptom(s) of a disability for a Yes □No household member? **ANIMAL TYPE BREED** (IF APPLICABLE) **HEIGHT** (MEASURED AT WEIGHT (I.E. DOG, CAT, TURTLE, ETC) WITHERS IF APPLICABLE) HOUSEHOLD COMPOSITION AND CHARACTERISTICS: If you are the Head of Household (HOH), please complete this section which provides information about other household members. This application must include information about everyone who will live in the unit. If you are not the HOH, please skip to questions about income and assets. Will anyone else live in the unit with you? If yes, please complete the following and note that all adults ☐ Yes ☐ No must complete their own application. If no, please skip to the next section. How many people will live in the unit? Adults Minors Additional HOUSEHOLD MEMBER'S FULL NAME 2 Co-head Spouse Child Other adult Foster adult/child Live-in Aide (live in aides must be approved before move in) None of the Above SSN Date of Birth Please indicate each state where this person has lived □ AL □ AK □ AZ □ AR □ CA □ CO □ CT □ DE □ FL □ GA □ HI □ ID □ IL □ IN □ IA □KS □KY □LA □ME □MD □MA □MI □MN □ MS □MO □MT □NE □NV □NH

 $\square$  NJ  $\square$  NM  $\square$  NY  $\square$  NC  $\square$  ND  $\square$  OH  $\square$  OK  $\square$  OR  $\square$  PA  $\square$  RI  $\square$  SC  $\square$  SD  $\square$  TN  $\square$  TX  $\square$  UT

□ VT □ VA □ WA □ WV □ WI □ WY □ Washington D.C.



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**INCOME AND ASSET INFORMATION:** In order to determine eligibility and to ensure that your family receives the correct assistance, please provide the following information.

Are you employed?				Yes	☐ No
If yes, please provide the name and a	ddress of your	r present employer be	elow.		
Employer #1					
Address					
Address 2					
City, State, Zip					
Phone					
How much employment income do you	u expect to re	ceive in the next 12 m	nonths?	\$	
Employer #2					
Address					
Address 2					
City, State, Zip					
Phone					
How much employment income do you	u expect to re	ceive in the next 12 m	nonths?	\$	
Do you currently have more than two endings of the second		☐ Yes ☐ No on a separate sheet.			
How much do you expect to receive Please write in 0.00, NA or None THE OWNER/AGENT WILL NOT	if you will r	eceive no income	from these sources.	E NOT CO	MPLETE.
Monthly Social Security?	Check	☐ Direct Deposit	☐ Pre-paid Debit Card	\$	
Monthly SSI?	Check	☐ Direct Deposit	☐ Pre-paid Debit Card	\$	
Monthly Retirement Benefits?	☐ Check	☐ Direct Deposit	☐ Pre-paid Debit Card	\$	
Monthly VA Benefits?	☐ Check	☐ Direct Deposit	☐ Pre-paid Debit Card	\$	
Monthly Unemployment Benefits?	☐ Check	☐ Direct Deposit	☐ Pre-paid Debit Card	\$	
Monthly Public Assistance?	☐ Check	☐ Direct Deposit	☐ Pre-paid Debit Card	\$	
Child Support?	Check	☐ Direct Deposit	☐ Pre-paid Debit Card	\$	
A ("II I A I" )				Yes	☐ No
Are you entitled to Alimony?					_
Monthly Alimony Amount				\$	



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Income from a pension or annuity or other asset?	\$		
Regular contributions from organizations or from individuals not living in the unit?	\$		
Periodic Payments from Long-Term Care Insurance, Disability or Death Benefits?	\$		
Contributions from family for rent, child care or other bills.	\$		
Any lump sum amounts from delay of payments for SSI or VA Disability	\$		
Do you receive financial aid for education assistance?		Yes	□No
Annual amount of education assistance.	\$		
Other?	<u>\$</u>		
Other?	<u>\$</u>		
Other?	<u>\$</u>		
<u>Assets</u>			
Have you sold or given away real property or other assets valued at \$1000.00 or more (including cash donations) in the past two years?		☐ Yes	□No
Have you given any money to charities in the past two years?		☐ Yes	□No
Do you have a checking account?		☐ Yes	□No
If you answered yes, you will be required to provide the most recent six months' bank statements so estimate the value of the asset in accordance with HUD requirements. Please save your bank state			y
Do you have a savings account?		☐ Yes	□No
Current Balance - Please write in 0.00, NA or None if the account balance is zero.		\$	
Do you have cash that is not deposited in an account?		☐ Yes	□No
Current Value - Please write in 0.00, NA or None if the asset value is zero.		\$	•
Do you have a 401K or other employment savings account?		☐ Yes	□No
Current Value - Please write in 0.00, NA or None if the asset value is zero.		\$	
Do you own an IRA or other retirement account?		☐ Yes	□No
		\$	
Current Value - Please write in 0.00, NA or None if the asset value is zero.		☐ Yes	□No
Do any of your retirement accounts have a Required Minimum Distribution?			
Amount		\$	



Do you own a home or other property?

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☐ Yes

☐ No

Current Value - Please write in 0.00, NA or None if the asset value is zero.			
Do you have business income?		☐ Yes	□No
Current Value of Business - Please write in 0.00, N	NA or None if the asset value is zero.	\$	
Do you own stocks/bonds/certificates of deposit (C	CD)?	☐ Yes	□No
Current Value - Please write in 0.00, NA or None in	f the asset value is zero.	\$	
Do you own a life insurance policy?	☐ Yes ☐ Whole ☐ Term ☐ Univers	al	□No
Current Value - Please write in 0.00, NA or None in	f the asset value is zero.	\$	
Do you own an annuity?		☐ Yes	□No
Current Value - Please write in 0.00, NA or None in	f the asset value is zero.	\$	
Is there a trust fund in your name or have you esta	ablished a trust fund for someone else?	☐ Yes	□No
Current Value - Please write in 0.00, NA or None in	f the asset value is zero.	\$	
Do you have a safety deposit box?		☐ Yes	□No
Are assets stored in the safety deposit box such a	s US Savings Bonds, cash, stocks, etc.	☐ Yes	□No
Do you have access to any other assets, property,	insurance policies, businesses, etc.?	☐ Yes	□No
If yes, please provide a description of the asset(s)	and the current asset value below:		
Medical Expenses: Households in which the head disabled or at least 62 years old qualify for deduction us know if you or any members of your household.	ctions based on out-of-pocket medical ex	penses. P	
Health Insurance - 1– annual premium		\$	
Health Insurance - 1 – annual deductible		\$	
Health Insurance - 2 – annual premium		\$	
Health Insurance - 2 – annual deductible		\$	
Dr. visit/medical treatments - annual out-of-poo	cket expense	\$	
Prescription Drugs - annual out-of-pocket expe	ense	\$	
Do you have an HMO, a medical plan, or hea	Ith insurance policy, which pays all		
or part of the cost of your medications?			No



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If yes, please give the name of the HMO, plan, or insurance company.				
What amount (or percentage) of the cost must YOU pay? \$				
If you must pay for the medicines yourself, are you later reimbursed all or part of the	e 🗌 🗆			
cost?	Yes	No		
If yes, who reimburses you?	1			
Over-the-counter medical expenses to treat a specific medical condition - annual				
out-of-pocket expense (i.e. aspirin to treat a heart condition or calcium	\$			
supplements to treat osteoporosis)				
Personal use items annual out-of-pocket expense (i.e. glasses, incontinent	\$			
supplies, hearing aids)				
Cost/Care for Assistance/Companion Animals - annual out-of-pocket expense	\$			
Mileage to and from medical appointments	\$			
Other	\$			
Other	\$			
Are there any other medical expenses, which you pay, that we should consider whe	en calculating	g your		
rent?				
Other?	\$			
Other?	\$			
Other?	\$			
Child Care: HUD allows you to deduct a certain amount of child care expense to allow a re	esident living	in the		
unit to work, look for work or to go to school. Please indicate any child care expense for ar				
years of age or younger. Expenses for children 13 or older are not allowed as part of the d child is disabled and such expense is necessary to allow an adult household member to wo				
Assistance Expense below.	JIK. See Disa	ibility		
Do you pay for Child Care for a minor 12 years of age or younger?	Yes	☐ No		
Monthly Amount Child #1 Name:				
Enables someone to:  Work Seek employment Go to school				
Monthly Amount Child #2 Name: \$				
Enables someone to:  Work Seek employment Go to school				

<u>Disability Assistance Expense:</u> Families are entitled to a deduction for unreimbursed, anticipated costs for attendant care and "auxiliary apparatus" for each family member who is a person with disabilities, to the extent these expenses are reasonable and necessary to enable any adult to be employed. The deduction may not exceed the earned income received by the family member or members who are enabled to work by the attendant care or auxiliary apparatus. If no household member works, then the household does not qualify for a Disability Assistance Expense deduction.



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Do you pay for care or expenses for a disabled family member that allows any adult		□Yes	□No
family member to work?			
Monthly Amount		\$	
Name of Family Member who can work as a result of such an			
expense.			
Do you pay for equipment that allows any adult family member to work? e.g. costs to		☐ Yes	□No
equip a vehicle to make it accessible in order to allow a disabled member to drive to work			
Monthly Amount		\$	
Name of Family Member who can work as a result of such an			
expense.			

#### PENALTIES FOR MISUSING THIS FORM

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government, HUD, the PHA and any owner (or any employee of HUD, the PHA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8).

#### APPLICANT CERTIFICATION

By signing this document, I certify that if selected to receive assistance, the unit I/we occupy will by my/our only residence. I/we understand that the above information is being collected to determine my/our eligibility. I/we authorize the owner/manager/PHA to verify all information provided on this application and to contact previous or current landlords or other sources of credit and verification information which may be released to appropriate Federal, State, or local agencies. I/we certify that the statements made in the application are true and complete. I/we understand that providing false statements or information is punishable under Federal Law.

I would like to request a complete copy of the owner/agents resident selection criteria.								
☐ No	☐ Yes	If yes, which opt	ion do you prefer?	Paper copy	☐ Electronic copy			
Applicant Name (please print)								
Signature	e			Date				
	Fowler Christian Apartments does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.							
	The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR, part 8 dated June 2, 1988).							
	City: Dalla Telephone	05 Juliette Fowlers s - – (214) 821-4061	State: Texas	Zip: 7521	4			
	Telephone	- TTY (711)						



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